# EASY DEAL BUILDER
Importing A Deal Instructions:

1.) Download & Upzip Your .edb deal file to your desktop.

2.) Login To Your EasyDealBuilder Admin Panel and Select 'Import Deal' From Navigation
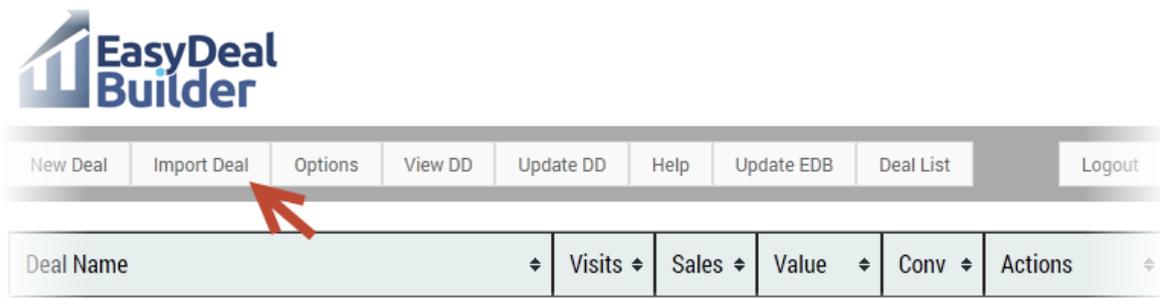
**3.)** Give Your New Deal A Name
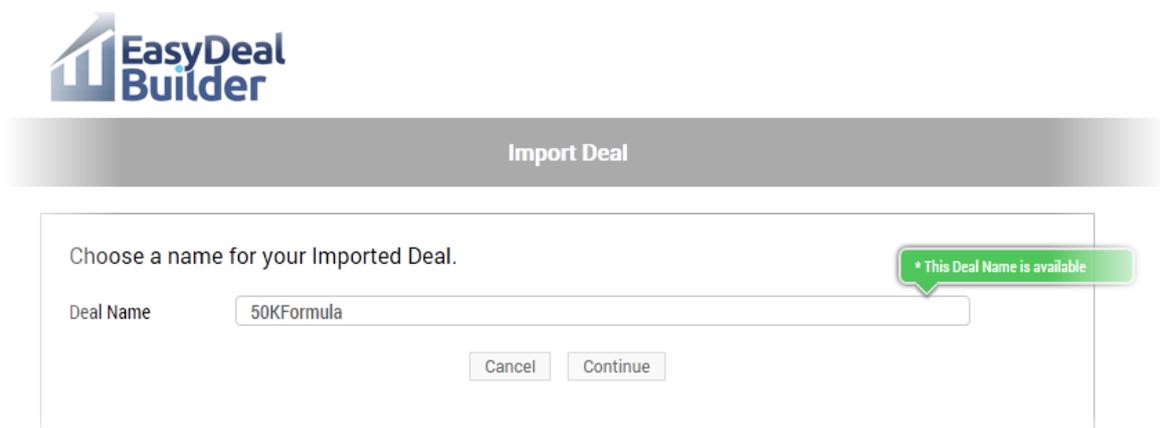
If your chosen name is available, click 'Continue'

4.) Upload the .edb deal file from your desktop to your EasyDealBuilder software
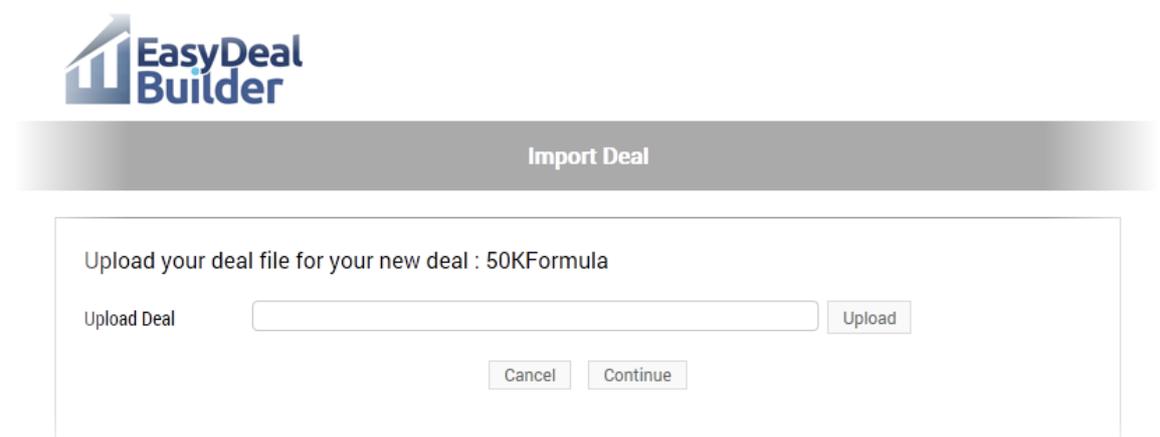
5.) Wait for the .edb file to load and when successfully loaded click the 'OK' button
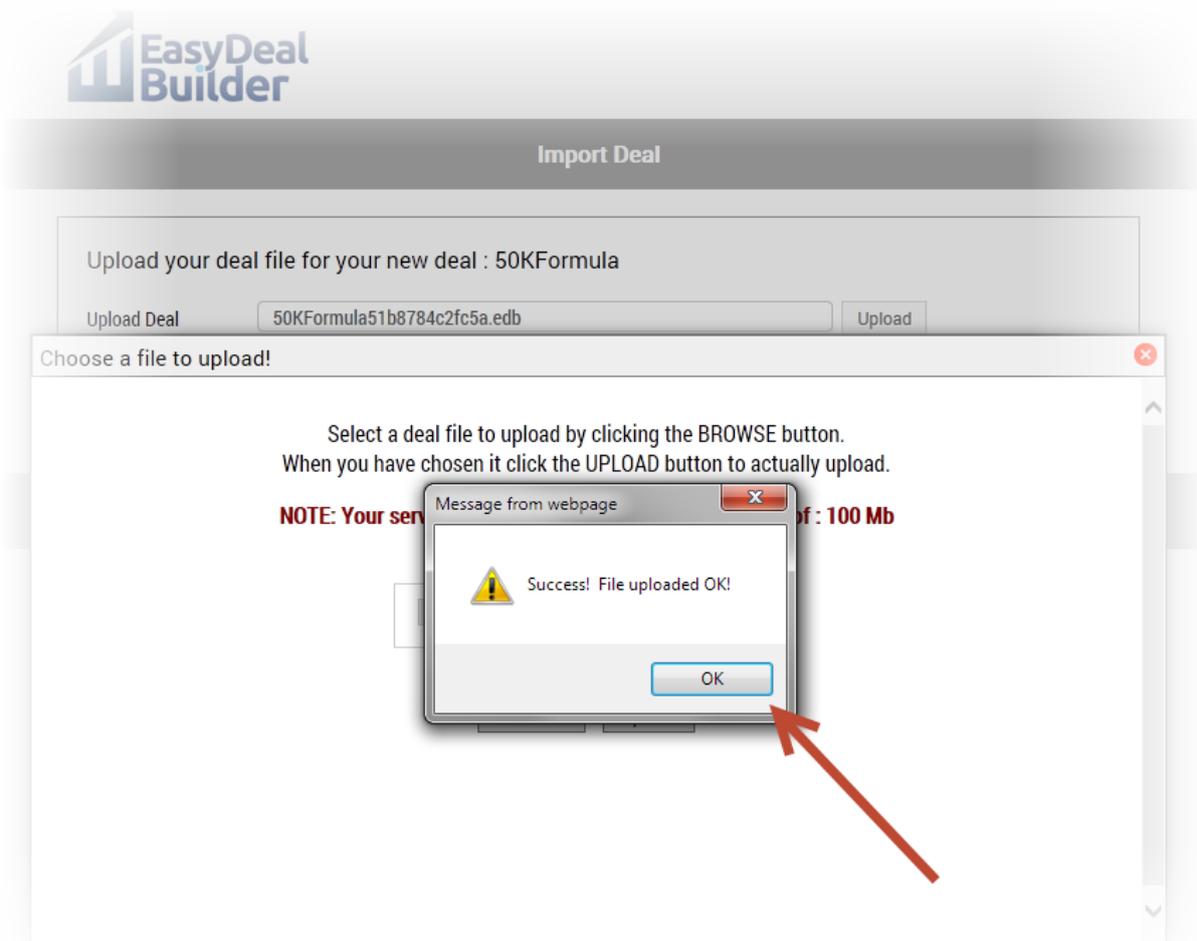
Once you have click the okay link, simply click 'Continue' to finalize importing your deal.

We're now ready to move onto the final Editing Stage prior to selling the deal

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Editing Your Uploaded Deal:

Once your deal has been successfully imported you will be presented with the 'Deal Details' screen.

From here you can Preview The Deal, Activate It or Continue Editing. **Because we must first set up the payment links you will need to click on the 'Continue Editing' button:**

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You Will Now Be Presented With The Regular Edit Deal Screen (just as you would if you had created the deal yourself)

6.) Edit The Deal As Required

Pay particular attention to 'Step 4' section where you will need to **add in your own Payment URL link**

Note: If a 'Custom URL' has been set by the deal creator, then this area will be locked and cannot be edited.

[In this instance, the original deal creator will be responsible for delivering the product /service to your customer.]

Important: You will however need to use the correct 'Pay Success URL' when creating your payment link. This can be found as normal on the deal detail page. (*see 7 for info on this*).

Additional Tip:

From the edit screen you can also modify the deal type settings. For instance changing a deal type from a Quantity based deal to a Date/Time based or Evergreen type deal...

Once you have completed any edits to the deal's settings you can proceed by clicking on the **'Save & Preview'** button at the bottom of the page.

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7.) Pay Success URL

After completing your edits and clicking on 'Save & Preview' you will be returned to the Deal Details screen...

IMPORTANT: You must use the given **Pay Success URL** link at your payment processor (ie. PayPal/JVZoo etc.) to complete the deal settings and create your payment link. *See above.*

8.) When you have set your payment link and completed any final deal edits, click the "Save & Activate" button to make your new deal live.

Alternatively: You can click the "Save & Pause" button to save but not make your deal live.

Additional Video Assistance:

If you require any further assistance click on the links below to watch our training videos:

1. **[Exporting & Importing Deals](#)**
2. **[Payment Success URL Settings](#)**
3. **[Alternative Deal Types & Deal Type Editing](#)**
4. **[All EasyDealBuilder Training Videos](#)**